

Read the essay first, then answer the following questions as honestly as you can and mark the paper as directed. Settle in for several close readings, as you go from macro to micro editing. Remember, this argument is being pitched to an audience in the campus community who is opposed to the writer's position.

ORGANIZATION

- Does the writer forecast the paper's purpose with a clear thesis/map in the introduction?
IF SO, HIGHLIGHT WHERE YOU SEE THIS DONE.
- Does the writer provide effective topic sentences for each body paragraph?
HIGHLIGHT EACH TOPIC SENTENCE THAT CLEARLY SETS UP THE PARAGRAPH.
- Does the writer cue the reader with transitions when shifting directions either within paragraphs or linking one paragraph to the next?
UNDERLINE EFFECTIVE TRANSITIONS; NOTE IN THE DRAFT'S RIGHT MARGIN WHERE A MORE EFFECTIVE TRANSITION IS NEEDED.
- Does the conclusion signal closure and present an idea that emerges naturally from the paper?

DEVELOPMENT

- Do you think this paper advances the arguable thesis with clear, convincing support?
Explain:

MARK IN THE LEFT MARGIN ANY AREAS THAT NEED TO BE DEVELOPED MORE CLEARLY (e.g. an example or illustration, an on-point source, a statistic or figure, a more thorough explanation or definition...)
- Has the writer anticipated and addressed counterarguments?
If not, note here what questions a critic might raise:

SOURCES

- Are **4 – 6 sources** cited in the paper?
- Are all sources listed in Works Cited? **CHECK OFF EACH SOURCE ON W.C. AS YOU COME ACROSS IT IN THE PAPER.**
- Are all sources in Works Cited actually mentioned in the paper?
- Has the writer consistently followed the MLA system for citing sources and formatting the paper?

MARK "TAG" IN THE RIGHT MARGIN WHERE YOU THINK THE WRITER NEEDS AN ATTRIBUTIVE TAG OR LEAD IN FOR THE SOURCE.

EDITING

Has this paper been carefully proofed??? **MARK IN THE RIGHT MARGIN**

- Grammar / punctuation errors
- Wordy passages
- Vague language

NOTE HERE ANY OTHER ADVICE YOU HAVE FOR THE WRITER: