The course material covered in this class fulfills the requirements for Fire Officer I as described in the current edition of NFPA 1021, Fire Officer Professional Qualifications. The objective of this course is to provide entry-level training in company operations and administration at the first-line supervisory level.

Upon successful completion of this course, the student will be able to find ways to effectively manage human resources; community/public relations; fire department organizations and administration, including budgets, reports, and planning; fire inspection, investigation, and public education; emergency service delivery; and safety.

In addition to the information required for certification, useful information and practical applications is emphasized to assist the participant in mastering the material. The information and practical applications help the participant understand the material presented and become a more effective fire officer. At the conclusion of the course, students are required to complete a final exam, passing with a minimum 70% proficiency.

Upon successful completion of this course, students will be recommended to take the Fire Officer I certification examination offered by the Firefighter and Emergency Responder Certification Program.

Students will be recommended to take the Fire Officer I certification examination offered by the Firefighter and Emergency Responder Certification Program. This is optional and will be given at the conclusion of the course.

**Certification Process:**
Certification Prerequisites:
The Student must be certified in Firefighter II and Fire Instructor I from the Louisiana Firefighter Certification Program or another agency accredited by the International Fire Service Accreditation Congress (IFSAC) or ProBoard. Students must be able to pass the practical skills assessment given in order to take the written exam.

Certification Fees:
There is a separate charge for taking the certification exam; it is not included in the course fees. Details of the certification process and examination material can be found under the certification tab on the main page of the website.

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<tr>
<th>Hours</th>
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<td>40</td>
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Additional Information: 80% attendance and participation is required in order to successfully complete the course and receive the course completion certificate.

Pre-tests and Post-tests may be given to assess the knowledge obtained from the course.

A pre-course assignment may be given.