February Meeting Minutes
February 22, 2016

1. Approved January minutes

2. Closing the Gaps events
   a. Feb. 16th Panel was a big success! We plan to document the event on the website. Group picture was taken, although not everyone was able to be in the photo.
      i. The whole panel was voice recorded by a member of the audience. Should we record future panels ourselves?
         1. Intellectual Property (IP) laws?
      ii. Panelists were sent a set of questions before the panel – we discussed putting their answers on the UCGE website.
      iii. Pictures from this panel are up on the website; we are still trying to get the pictures from the December panel.
   b. Women in STEM breakfast
      i. April 11th at the Coast and Environment building from 8:00-10:00 am
      ii. Confirmed Moderator: Dr. Cynthia Peterson
      iii. Discuss potential panelists
          1. Emily will send an email to start the discussion – who should be on the panel (students, alums, administrators, men)? Don’t forget the “TEM” in “STEM”.
      iv. Volunteers to help with the event
      v. Time is always tight for the panels, we may need to make some adjustments for this one and reconfigure the program that we hand out.
   c. Next year our “Closing the Gaps” events will focus on students.

3. Roster for next year’s council
   a. Two individuals have reached out about joining the council
   b. How do we replace the members that are leaving the council?
      i. Summer months will be used to reach out to and secure new members.
      ii. We need action-oriented people.

4. Mentoring website updates
   a. The mentoring program will be for faculty and staff – not for students.
i. Tigerlink is a system set up for student orgs to find advisors. It tracks everything happening through its program.
   1. It may be helpful to look at as a system, but won’t be something we can use because the mentor program is not for students.

b. Graduate student, Monica, available to help with the project
   i. She studies the perceived and actual barriers in mentorship as well as formal and informal mentorship in disadvantaged groups.
   ii. She will be added to the subcommittee working on the mentor program and help as part of her dissertation project.

5. Updates from subcommittees
   c. Research peer institutions- Lynn Livingston, Mandi Lopez, Dana Hart, Kristine DeLong- on hold due to budget concerns
      i. HR has put a hold on the documents that were requested because of the budget crisis.
   d. Outreach and Communications- Tammy Millican, Petra Robinson, Christine Corcos, Brenton Sumler
   e. Women in Leadership- Emily Frank, Sarah Ferstel, Summer Steib

5. Next Meeting: March 16\textsuperscript{th} at 10:00 am