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AGENDA



CHANCELLOR SEARCH COMMITTEE MEETING MARCH 3, 2008

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| • Welcome and Introductions | Dean Hamilton |
| • Charge to the Search Committee | President Lombardi |
| • Public Records and Public Meetings | Ray Lamonica |
| • Discussion and Consideration of Adoption
Of Committee Code of Conduct | Search Committee |
| • The Search Process and Timeline | Ray Lamonica |
| • Discussion of Advertisement | Search Committee |
| • Summary and Conclusion | Jack Hamilton |

Attachments:

Draft Code of Conduct
Draft Timeline

Membership of Search Committee

Code of Conduct
LSU Chancellor Search Committee

This Code of Conduct is adapted from recommendations ("code of ethics") of the Association of Governing Boards of Colleges and Universities (AGB) for use in presidential searches.

The following principles are recognized and agreed to:

1. As a member of the search committee, I accept my responsibility, shared by my fellow committee members, to make every reasonable effort to protect the integrity of the institution, selection process, prospects, nominees and candidates.
 2. I acknowledge that to help assure accurate, complete and fair communications during the process, only the chair of the committee is authorized to speak on behalf of the committee regarding search activities of the committee. I will direct media inquiries to the chair, who will be reasonably available to the media.
 3. I certify that neither I, nor, to the best of my knowledge, anyone in my immediate family, any person in a position of present employment authority over me or my immediate family, or any person with whom I have a substantial economic relationship is or intends to become a candidate for the position. If any person described in the prior sentence becomes a candidate for the position, I will resign from the committee.
 4. I agree to disclose promptly to the chair and committee any actual or potential conflict of interest in a relationship between me, my immediate family, or any person with whom I have a substantial economic relationship and a prospect, nominee or candidate.
 5. I acknowledge that informal communications and inquiries before a person is a nominee or candidate and informal and proper confidential discussions and communications are common and crucial components of the work of a search committee. This work includes information developed and received about prospects, nominees, candidates, and their employing institutions. I understand that informal communications, discussions and inquiries are necessary to attract high quality finalists and to avoid the real or perceived placing of their current positions in jeopardy until they agree to become actual nominees or candidates. In light of this fundamental principle, I will adhere to the following, non-exclusive, more specific principles:
 - I will respect the confidentiality of all informal inquiries, discussions and communications made under the reasonable belief that confidentiality is granted.
 - I will be fair, accurate and responsible in dealing with informal and confidential information provided in connection with the search.
 - I will guard against inaccuracies, carelessness, bias and distortion made by either emphasis or omission in connection with informal confidential information received by me.
 - I will strive to treat issues impartially, in appropriate context and perspective, and handle controversial matters objectively.
 - I will give accurate and complete reports on candidates to the committee and its chair.
 6. I will place the best interests of the institution ahead of all special and personal interests, and I will use common sense and my best judgment in applying principles of ethics and professionalism to the search process, including making decisions or recommendations in light of the evidence presented to the committee and the stated qualifications and criteria for the office.
 7. I understand that to the extent any of these principles when applied to a particular factual circumstance should be inconsistent with the Louisiana ethics laws or laws regulating open meetings and public records that no such conflict is intended, and that Louisiana law will prevail. If I have reasonable doubt as to such inconsistency with those or any other laws, I will seek the advice of general counsel for the LSU System.
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**LOUISIANA STATE UNIVERSITY
CHANCELLOR SEARCH
TENTATIVE TIMELINE**

- CANDIDATE DEVELOPMENT

 - COLLECTION OF APPLICATIONS AND FORMAL NOMINATIONS

 - SCREENING OF THE APPLICANTS AND FORMAL NOMINEES AND DISCUSSION OF DUE DILIGENCE EFFORTS

 - REVIEW DUE DILIGENCE RESULTS AND DISTILL TO OFF-SITE INTERVIEW GROUP/QUARTER FINALISTS

 - OFF-SITE INTERVIEWS

 - CAMPUS/PRESIDENT/BOARD INTERVIEWS

 - SELECTION, NEGOTIATION AND ANNOUNCEMENT
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