Visions

The vision of LSU Continuing Education is to extend the educational resources of LSU to improve the quality of life for the people of Louisiana, the nation, and the global community.

missions

The mission of LSU Continuing Education is to identify, create, and support lifelong learning through quality programs that are timely, capitalize on University expertise, and address educational needs with both credit and noncredit programs.

LSU created University Extension in 1924 to offer credit correspondence and extension classes to students who were unable to attend classes on campus, and to extend higher education throughout the state. Today, the Division of Continuing Education continues to provide access to the highest quality nontraditional educational initiatives to help individuals and groups meet those learning needs that are not addressed by traditional on-campus, classroom-based undergraduate and graduate instruction. The division is an integral part of LSU, and LSU academic programs and faculty form the core of the continuing education outreach mission. In cooperation with the various schools and colleges of the University, the division extends the resources of LSU, with more than 85,000 registrations a year, to persons in every parish, every state, and throughout the world.

As an independent academic unit, Continuing Education is able to initiate, pursue and support viable programs in response to identified needs. Continuing Education provides support for units that do not have sufficient resources for outreach, and can initiate or facilitate interdisciplinary programs. Some Continuing Education courses are transmitted using unique delivery methods (distance learning, off-campus classrooms, telecourses). Continuing Education has also developed specialized outreach support functions, including computerized registration systems, marketing capabilities, operating procedures, on-line testing, and customer-centered service strategies.

Continuing Education participants seek information, often with the goal of returning to the workplace and using the information they have learned. In today’s competitive and information-rich environment, students who do not get what they need from courses will choose to go elsewhere. Continuing Education programs must provide excellence in design, execution, and followup in order to be successful. Outreach programs that are developed and managed through Continuing Education follow applicable University policies and state regulations, and are designed to be self-supporting. Continuing Education has the appropriate staffing and procedures in place to manage large revenue and expenditure streams.

To be effective, outreach must incorporate two-way communication. Continuing Education promotes programs directly to prospective participants, thus increasing public awareness of the University and its programs. Continuing Education reaches beyond the walls of the campus to extend educational opportunities outward, and to bring information about the needs of off-campus constituencies back to LSU. Continuing Education works closely with LSU faculty to match the needs of external audiences with the strengths of the University. Each LSU Continuing Education department has a unique vision and mission to meet the needs of the various publics that it serves.

ACADEMY OF HOSPITALITY MANAGEMENT

Created in 1997, the Academy of Hospitality Management focuses on providing “Signature Service” training to individuals interested in the hospitality industry, the second largest employer in the state of Louisiana. Certification programs offered are designed for persons interested in entering the field or those already employed who wish to improve their skills in the areas of tourism, hotels/motels, call centers, restaurants, and retail.

The academy maintains close ties with the Louisiana Office of Tourism, local Chambers of Commerce, Convention and Business Bureaus, and legislative groups. Custom designed programs and on-site training are available on request.

CONTINUING EDUCATION EXTENSION CREDIT PROGRAMS

Extension courses are college-level credit programs that are offered throughout the state. A Master of Library and Information Science degree is offered at various locations throughout the state; the Master of Arts in Liberal Arts is offered at Fort Polk, and a doctoral degree in education is offered in Shreveport. The School of Social Work offers the M.S.W. degree at Natchitoches and Alexandria. Courses are taught on-site and via compressed video.

In addition, a program sponsored by the U.S. Army Corps of Engineers at Waterways Experiment Station, Vicksburg, Mississippi, represents a consortium of LSU, Texas A&M, and Mississippi State University, each of whom provides doctoral courses in various scientific fields.

Graduate courses in agriculture are offered at sites throughout the state via compressed video.

THE CONTINUING EDUCATION CENTER

Located in Pleasant Hall at the intersection of Dalrymple Drive and Highland Road, houses the administrative and program offices of the Division of Continuing Education. Superb conference facilities are available to individuals or organizations who wish to schedule meetings in a convenient and comfortable
ENGLISH LANGUAGE & ORIENTATION PROGRAM
OFFICE • 394 Pleasant Hall
TELEPHONE • 225/578-5642
FAX • 225/578-5710
WEBSITE • www.elop.lsu.edu
E-MAIL • esl@doce.lsu.edu

The English Language & Orientation Program (ELOP) offers English language training to international students through a variety of course components. These components are designed to enable international students to attain a mastery of English for academic, professional, or personal goals and to facilitate their adjustment to the educational, social, and cultural life of the U.S. through an integrated program of language classes, orientation events, cultural activities, and field trips.

Five Eight-Week Basic Courses are offered each year in August, October, January, March, and June. These courses have a core curriculum of 22.5 hours per week in reading, grammar, composition, listening comprehension, and spoken English. Levels are established by placement tests and range from elementary through advanced. All classes are taught by experienced, full-time faculty.

Elective Classes offered to students in the Basic Course include: a 10-hour TOEFL Preparation Class; a 20-hour Conversation Class led by trained American students who meet with small groups of ELOP students; a 20-hour English for Business Class, designed to introduce students to a variety of concepts and issues concerning U.S. and international business; Introduction to Computers; and Beginning and Intermediate Golf.

All ELOP students have access to a state-of-the-art audio/visual lab for listening comprehension classes and independent study and a computer teaching lab with Internet connections, TOEFL programs, word processing, and pronunciation programs.

Admission to the English Language & Orientation Program neither signifies nor guarantees admission to LSU.

The program may be obtained by contacting the English Language & Orientation Program by mail, telephone, fax, or e-mail.

GOVERNMENT PROGRAMS
OFFICE • 359 Pleasant Hall
TELEPHONE • 225/578-6746
FAX • 225/578-3162
WEBSITE • www.doce.lsu.edu/government
E-MAIL • ogp@doce.lsu.edu

The Government Programs Office provides education and training programs, seminars, conferences, and technical assistance for local governments and associations. Agencies can schedule special topic seminars on-site and can attend regional training programs.

The LSU Academy of Politics provides a nonpartisan program to educate existing and potential public leaders. The academy provides the foundation for in-depth understanding of the political system in the state of Louisiana. Individuals who complete the noncredit program receive an excellent foundation for participation in the political process, whether as an activist, candidate, political consultant, or involved citizen. The academy is nonpartisan, nonpartisan, and does not participate in campaigns, endorse candidates, or take positions on issues.

The LSU Leadership Academy for Elected Officials enrolls local government elected and appointed officials from parishes and municipalities throughout the state. The two-day academy programs examine topics of critical concern to local elected officials. The program is POST-Certified for law enforcement.

The Certified Local Government Manager Program (CLGM) is a certificate management training program leading to the designation “Certified Local Government Manager.” The CLGM program assists the local government administrator/manager with professional leadership training needed to solve problems and make decisions. The course is POST-Certified for law enforcement.

Strategic Planning Retreats are sessions facilitated by professionals in organizational planning and development in which participants define and clarify the leadership vision and mission of their agency. The leadership team learns to develop an entrepreneurial approach to managing organizational effectiveness, renewal, and change through clearly defined goals and action plans.

The LSU Executive Fire Officer Series (EFO) is a comprehensive, three-level management and leadership program offered in cooperation with the Fire & Emergency Training Institute. The EFO series addresses the continuing education needs required for effective and efficient administration and leadership in the modern day fire department.

INDEPENDENT STUDY
OFFICE • 101 Pizzitola Hall
TELEPHONE • 225/578-3171; 800/234-5046
FAX • 225/578-3090
WEBSITE • www.is.lsu.edu
E-MAIL • iservices@doce.lsu.edu

The Office of Independent Study, the sixth largest correspondence program in the country, offers courses in both college and high school subjects taught by members of the University faculty. Enrollment in a correspondence course may be made at any time.

College-level courses are substantially the same in scope and content as those taught on campus. They are of particular interest to college students who are unable to attend campus classes and need the flexibility of a nine-month enrollment period. In addition, college-level courses are taken by high school seniors or graduates who want to earn college credit, as well as individuals wanting to work independently toward their academic goals.

High school instruction by correspondence offers high school students a program of study that can be followed at home at their own pace.
High school correspondence work may be undertaken by students to earn credit in courses not offered by local school systems, to supplement a high school diploma, to make up required credits, or to enrich academic programs.

Independent Study also offers a high school diploma option. Persons who are 18 or older and who have been out of high school for one full semester may complete their academic requirements and receive a diploma from University Laboratory School. In accordance with Louisiana Department of Education guidelines, graduation requirements are those that were in effect the year the individual entered 9th grade.

Further information concerning correspondence study courses, requirements, and opportunities may be obtained from the Independent Study Bulletin, which is available from the Office of Independent Study, or from the Independent Study website.

LAGNIAPPE STUDIES UNLIMITED

COORDINATOR • Crain
OFFICE • 341 Pleasant Hall
TELEPHONE • 225/578-6763
FAX • 225/578-7533
E-MAIL • lagniappe@doce.lsu.edu

Lagniappe Studies Unlimited is Louisiana's first and only “learning in retirement” program. The program, for retired people, is a member-run organization. Interesting noncredit classes and field excursions are offered in the day time and at convenient off-campus locations. Members participate as students and also have opportunities to teach courses and serve on committees. The program is affiliated with Elderhostel, the national nonprofit educational program for older adults.

LAW ENFORCEMENT TRAINING PROGRAM

MANAGER • Austin-Rogé
OFFICE • 376 Pleasant Hall
TELEPHONE • 225/578-5115
FAX • 225/578-4781

The LSU Law Enforcement Training Program provides education and training for law enforcement personnel at all levels. The ten-week Basic Training Academy is offered four times per year and provides state certification for entry-level personnel. Advanced and specialized schools such as the four-week Scientific Crime Investigator Institute are also offered. A Criminal Justice Communications curriculum trains communications officers throughout the state. Other specialized schools are conducted both on and off campus as the need arises.

This training program is designed to provide officers with the most current information available from experts in all fields of law enforcement and related areas. Agents of the Federal Bureau of Investigation, judges, district attorneys, sheriffs, state and municipal officers, other public officials, and LSU faculty assist with the educational courses.

Law Enforcement Training also offers the 40-hour Private Investigator certification course and various courses for the eight hours of continuing education requirements by the State Board of Private Investigator Examiners.

PARALEGAL STUDIES PROGRAM

COORDINATOR • DesHotels
OFFICE • 177 Pleasant Hall
TELEPHONE • 225/578-6760; 800/256-1530
FAX • 225/578-6761
E-MAIL • cdeshotels@doce.lsu.edu

The Paralegal Studies Program is approved by the American Bar Association and is an outgrowth of the Division of Continuing Education’s paralegal course offerings begun in 1982. The noncredit certificate for individuals seeking careers as paralegals. A bachelor's degree is recommended for admittance to the program, but students with 45 hours of college credit are eligible to enroll. Class sizes are limited and allow for the in-depth study of issues vital to the practice of law and to the legal profession. The courses are taught by attorneys, judges, and practicing paralegals.

LSU PROFESSIONAL DEVELOPMENT

DIRECTOR • Greenberg
OFFICE • 177 Pleasant Hall
TELEPHONE • 225/578-6401
FAX • 225/578-6324
WEBSITE • www.doce.lsu.edu
E-MAIL • pdsc@doce.lsu.edu

LSU Professional Development designs and implements selected noncredit continuing professional development programs in the form of open enrollment offerings and customized programs conducted in response to the specific educational needs and concerns of sponsoring business, industry, government, and professional organizations. The programs are designed to build on the strengths and expertise of LSU’s faculty and their academic and research units for the purpose of assisting participants to become more effective in their professional roles. The vast majority of programs are presented by teams comprised of select LSU faculty and proven professionals from business, industry, academia, and leading consulting firms from across the nation. LSU Professional Development’s programmatic activities increasingly serve as a major vehicle for knowledge and technology transfer.

The Environmental Management Program offers noncredit courses that meet or exceed federal and state training requirements in asbestos management, lead paint management, environmental site assessments and audits, and special environmental topics. All asbestos management and lead management courses are recognized by EPA and the Louisiana Department of Environmental Quality for certification and lead management courses.

SPONSORED PROGRAMS

OFFICE • 349 Pleasant Hall
TELEPHONE • 225/578-3162
FAX • 225/578-9119
E-MAIL • dwalsh@doce.lsu.edu or dmaxcy@doce.lsu.edu

Sponsored Programs are the federally funded programs in the Division of Continuing Education that address the specialized needs of law enforcement officers. Most focus on developing the skill sets of first responders in emergency situations. Other offerings provide advanced skill development for identified groups. As a member of the National Domestic Preparedness Consortium, the Division of Continuing Education works closely with the U.S. Department of Interior, the U.S. Justice Department, the U.S. Department of State, U.S. Department of Agriculture, U.S. Department of Health & Human Services, the National Sheriff’s Association, the National Fire Academy, the National Guard Bureau, private security companies, Sandia National Labs, legislative groups, and other educational institutions. The staff is committed to offering the highest quality, most up-to-date, research-based law enforcement training to persons in Louisiana, every state in the U.S., and worldwide.

Security Training provides noncredit training in physical protection systems and cyber security. As a member of the Southwest Surety Institute, LSU works closely with the Sandia National Labs and other educational institutions to provide the latest, research-based security training. Customized and on-site training is available.

YOUTH PROGRAMS

DIRECTOR • Sheldon
OFFICE • 177 Pleasant Hall
TELEPHONE • 225/578-3144; 800/388-3883
FAX • 225/578-7503
WEBSITE • www.youth.lsu.edu
E-MAIL • youth@doce.lsu.edu

The Office of Youth Programs conducts numerous programs for young people of pre-college age, including mini-courses, summer camps and courses. Included are major summer programs, such as mini-courses for gifted and high achieving youth, the Honors High School Credit Program, the Youth Academy, Camp Discover, Camp Challenge, and various summer camps and courses.

Science & Engineering Fairs

COORDINATOR • Johnson
OFFICE • 376 Pleasant Hall
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FAX • 225/578-2685
E-MAIL • jjohnson@doce.lsu.edu
WEBSITE • www.loce.lsu.edu/lsf

The Louisiana Science & Engineering Fair and the Region VII Science & Engineering Fair are LSU-based educational programs that provide unique opportunities for public and private school students in grades six through twelve. Through development and presentation of science and engineering projects, students enhance their abilities to make observations; ask questions regarding scientific phenomena; formulate ideas regarding the solution to a problem; and effectively present their works to society.