

In-State Contract Vehicle Rental Rates (State Motor Pool Rental Contract for Business Travel)

FY 2014 - 2015

July 1, 2014 - June 30, 2015

Enterprise must be used for all in-state vehicle rentals.

Corporate Discount #	NA1403
Website	www.enterprise.com
Reservations Phone #	1-800-736-8222

Base Rental Charges

Vehicle Class	Daily	Weekly	Monthly
Compact	32	176	640
Mid-size/Intermediate	34	187	680
Standard	36	198	720
Full	38	209	760
Premium	46	253	920
Mini-van	54	297	1,080
Medium SUV	55	303	1,100
Large SUV	90	495	1,800
Large Truck	51	281	1,020
Cargo Van/Truck	51	281	1,020
Van - 15 Passenger	90	495	1,800
Hybrid Standard	48	264	960

Rental Location Surcharges

Airport	Daily Consolidated Facility Charge	Airport Access Fee
New Orleans	\$6.20	11.11%
Baton Rouge	\$3.75	11.00%
Lafayette	N/A	11.11%
Lake Charles	\$3.00	11.00%
Shreveport	N/A	12.00%

General Vehicle Rental Notes:

- A valid driver's license and a major credit card (LaCarte preferred) are required.
- Surcharges may apply for certain cities and airports.
- Rates require that the vehicle be returned with a full tank of gas.
- Itemized receipts are required to be reimbursed.
- Non-employee students, University guests, and contractors are encouraged to utilize the in-state contract which includes CDW (Collision Damage Waiver) insurance and one million dollar (1 million) liability insurance. However, if the in-state contract is not used non-employee students, University guests, and contractors are encouraged to purchase insurance when renting a vehicle. Please refer to FASOP: AS-02, Section V, subsection C.3.j. for a list of the reimbursable insurances.
- Unauthorized individuals should not be transported in University-owned or rental vehicles. Refer to FASOP: AS-02 for exceptions to this policy.
- Employees should not make vehicle rental reservations at airport locations.
- See **"Out-of-State Contract Vehicle Rental Rates"** for out-of-state vehicle rentals.

Base Rental Charges Notes:

- Rates include CDW/Damage Waiver & 1M Liability Coverage Insurance.
- Weekly rates are calculated at 5.5 times the Daily rate.
- Monthly rates will be calculated at 20 times the Daily rate.
- ½ day rates of 4 hours or less are available at 75% of the Daily rate.
- No hourly or ½ day charges shall ever exceed the Daily rate.
- Base Rental Charges apply to Enterprise locations in Louisiana.

Enterprise Notes:

- Pick-up, free of charge, from a business or home with advance notice.
- Free upgrade if allowed/needed size vehicle is unavailable.
- No charges for additional drivers.
- 24/7 Roadside Services.
- Rates include unlimited mileage for all rentals based out of Louisiana.
- In the event a traveler needs the vehicle before Enterprise's normal hours of operation, Enterprise will start the rental charges at 7:30 am the morning in which the rental is needed with pickup before the close of business the night prior.
- Overtime grace period of 59 minutes.
- Rate ¼ Daily rate – up to Daily rate for each hour over rental time in contract.
- No drop off charges for rentals in Louisiana that commence in Louisiana.
- Allowance of age 18 or older to drive rental vehicles, with valid driver's license, and age 25 or older to drive a 12 and 15 passenger van when meeting Enterprise's other normal renter qualifications. 18-20 year old renters will be limited to Intermediate size vehicles and below and be assessed a \$5/day surcharge.