Digital Documentation Tutorial:
Guide to 10 Part Video Series

Intro
The following will detail the process, tutorials, and resources for students to digitally document their artwork. The materials provided here will give you the understanding and ability to successfully document your own artwork, which is one of the most valuable skills for artists and designers. Along with the videos below you will be provided with a detailed handout covering much of the video content. This is a 10 part video series (most videos are only a few minutes) that will detail “why”s and “how”s of setting up your artwork, properly lighting and shooting (including camera functions) and editing your images in Photoshop. Our hopes are this skill is one you return to each semester to track your growth at LSU and as an artist. Enjoy.

Digital Documentation Video Tutorials (Click Titles to Play Video)

FOUNDATIONS TUTORIAL INTRO
Scott Andresen, Vincent Celucci, Kevin Duffy
4 minutes 37 seconds

CH.1 IMPORTANCE OF DOCUMENTATION
Kevin Duffy
1 minute 17 seconds

CH.2 PROPERLY DOCUMENTED ARTWORK
Kevin Duffy
53 seconds

CH.3 CAMERA BUTTONS
Kevin Duffy
1 minute 42 seconds

CH.4 IMAGE CAPTURE
Kevin Duffy
2 minute 17 seconds

CH.5 EXPOSURE TRIO
Kevin Duffy
1 minute 24 seconds

CH.6 ISO
Kevin Duffy
2 minute 16 seconds

CH.7 SHUTTER SPEED
KEVIN Duffy
1 minute 09 seconds

**CH.8 APERTURE**
Kevin Duffy  
1 minute 20 seconds

**CH.9 DOCUMENTATION TUTORIAL**
Kevin Duffy  
18 minute 12 seconds

**CH.10 EDITING TUTORIAL**
Kevin Duffy  
17 minute 11 seconds

**Resources**

**Equipment:**

**CxC Art + Design Studio**, Room 104-A, Design Building  
Coordinator: Vincent Cellucci  
Hours: Mon - Thurs, 9:00am - 4:30pm, Fri, 9:00am - 4:00pm  
Cameras and scanners on-site but they have only one digital SLR to loan.

**Photography Studios:**

**CxC Art + Design Studio** (See Above)  
The CxC has a nice photography studio with backdrops and lighting in the CxC office so there is help if you need it. This studio is easily the best of the available photography studios but **you must schedule ahead** on the at [cxc.appointy.com](http://cxc.appointy.com) and reserve time in the ‘A+D Studio - Digital Documentation.’

**Studio Arts Building, Room 162**
A photography studio located in the Studio Arts Building. The studio contains pedestals and backdrops that are great for 3d work. Light kits and tripods are on-site. Bring your own camera. Lock Combination is 20-38-12; replace the key when you are done.

**Computer Labs:**

1. **CxC Art + Design Studio** (See above)  
CxC has only a few stations but there are assistants on-site that can help you if you have any questions.

2. **CAD/GIS Lab**  
Room 216, Design Building, Hours change each semester, check room for updated schedule. An extremely nice computer lab housed in the Design Building.

3. **Digital Lab 1 and Digital Lab 2**  
Room 108 and Room 111, Art Building, Hours change each semester, check room for updated schedule. Two more great Computer Labs located on the 1st Floor of the Art Building.